BOTTINEAU COUNTY

COMMISSIONER PROCEEDINGS

April 2nd, 2024

7:30 am

The Commissioner Meeting was called to order at 7:30 am by Chairman Buynak. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Nathaniel Buynak, Vice-Chairman Ben Tonneson, Commissioners, Jeff Beyer, and Rod Hiatt, and Auditor, Emily Deschamp. Following members absent: Commissioner, Lance Kjelshus.

Old Business:

Agenda –A motion was made to approve the agenda with the addition of the Event Center and Commissioner Summit by Tonneson, second by Hiatt. Motion carried.

Minutes –A motion was made to approve the minutes from March 11th, 2024, by Beyer, second by Tonneson. Motion carried.

Consent Agenda –The monthly reports were reviewed and a motion was made to approve the consent agendas by Tonneson, second by Hiatt. Motion carried.

Bills –

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Check # | Name | Amount | Check # | Name | Amount |
| 39919 | Aflac | 4608.17 | 39920 | Argus Dental & Vision | 2407.12 |
| 39921 | Bank of North Dakota | 32000.00 | 39922 | Bank of North Dakota | 10000.00 |
| 39923 | Colonial Life & Accident | 555.46 | 39924 | Monson, Ann Co. Treas | 1895.96 |
| 39925 | ND Child Support Division | 802.00 | 39926 | New York Life Insurance | 54.64 |
| 39927 | Ottertail Power Co | 8527.82 | 39928 | Renville County | 1890.88 |
| 39929 | SRT | 73.72 | 39930 | Standard Life Insurance Co. | 303.68 |
| 901462 | NDPHIT/BCBS-ND | 114001.31 | 901463 | NDPHIT-Metlife | 1815.49 |
| 901464 | Internal Revenue Service | 58273.64 | 901465 | Internal Revenue Service | 35612.38 |
| 39932 | Advanced Business Methods | 57.20 | 39933 | Affinity Global Solutions | 495.00 |
| 39934 | All Tire Supply (VOID) | -5595.00 | 39935 | Anderson Welding | 589.35 |
| 39936 | Auto Value Bottineau | 10.08 | 39937 | Balco Uniform | 419.97 |
| 39938 | Bee Line Service | 424.00 | 39939 | B & M Laundry Service | 386.62 |
| 39940 | Border Ag & Energy | 6614.39 | 39941 | Butler Machinery Co | 140087.90 |
| 39942 | Cenex Fleet Fueling | 743.83 | 39943 | Circle Sanitation Service | 70.50 |
| 39944 | City of Botno | 758.52 | 39945 | City of Maxbass | 87.50 |
| 39946 | City of Newburg | 38.00 | 39947 | Clemens, Sara | 406.02 |
| 39948 | Clute office Equip | 395.50 | 39949 | Courant | 907.40 |
| 39951 | Drive Chevrolet | 3944.11 | 39950 | Deschamp, Emily | 272.02 |
| 3952 | Farmers Union of Westhope | 10949.46 | 39953 | Farmers Union of WC | 109.99 |
| 39954 | Fifth and Main | 1398.60 | 39955 | Gooseneck Implement | 16887.48 |
| 39956 | Guardian RFID | 3639.00 | 39957 | Heisler Auto | 186.99 |
| 39958 | Insight Public Sector Inc | 12793.79 | 39959 | Intab | 75.63 |
| 39960 | Information Technology Dept | 5250.94 | 39961 | JB Express | 25.00 |
| 39962 | Kari Myers | 80.40 | 39963 | Ketterlings Yard | 579.00 |
| 39964 | Klingbeils Body & Glass | 2381.76 | 39965 | Klingbeils Body & Glass | 899.98 |
| 39966 | Linde Gas & Equipment Inc | 39.12 | 39967 | Midco | 292.06 |
| 39968 | Motorola Solutions | 606.06 | 39969 | Mya Troska | 107.20 |
| 39970 | Myers Parts of Bottineau | 1267.62 | 39971 | ND Association of Counties | 50.00 |
| 39972 | ND Dept of Transportation | 8777.28 | 39973 | North Central Electric Coop | 807.37 |
| 39974 | Northern Truck Equipment | 776.96 | 39975 | O'Keeffe Oil | 3673.73 |
| 39976 | One Call Concepts Inc | 3.90 | 39977 | Ottertail Power Co | 86.77 |
| 39978 | Pomps Tire Service | 2384.24 | 39979 | Pro IT LLC | 5346.90 |
| 39980 | Raven Electronics Corp | 101.79 | 39981 | Renville county farmer | 84.38 |
| 39982 | Runnings supply Inc | 397.60 | 39983 | Sidwell | 5754.00 |
| 39984 | SMP Health | 275.20 | 39985 | SRT | 451.86 |
| 39986 | Source One Supply Inc | 611.87 | 39987 | Souris Basin Planning Council | 7609.00 |
| 39988 | Spectrum | 132.00 | 39989 | State Treasurer | 5006.78 |
| 39990 | St. Andrews Clinic | 331.00 | 39991 | Standard | 162.00 |
| 39992 | Streichers Minneapolis | 1012.57 | 39993 | TBA Supply | 568.46 |
| 39994 | Turnkey Corrections | 415.83 | 39995 | Turtle Mtn Communications | 20009.76 |
| 39996 | Tyler Technologies | 15549.00 | 39997 | Verizon | 40.02 |
| 39998 | Westlie Motor Co | 420.56 | 39999 | Western Agency | 3686.00 |
| 40000 | Wold Engineering PC | 35203.75 | 50159-50252 | Payroll (4/30) | 302776.16 |
|  | Total | 904012.00 |  |  |  |

The April bills were reviewed and a motion was made to pay the April bills by Beyer, second by Tonneson. Motion carried.

Commissioner Beyer discussed that Brain Knudson, Bottineau Park Board, had reached out to him and wanted him to notify the board that the Community of Bottineau is looking at an Event Center.

Kent Indvik, Wold Engineering, gave an update on the County projects –

Project BRP-0005(060) Scheflo Bridge- Kent updated the board on the project. Industrial Builders will tentatively be setting the beams on April 2,2024 and will be moving forward with the decking. Scheflo Bridge will possibly open the end of June 2024.

Project CP-0500(024) Chip seal for the Airport Road to Sawmill Corner and Hwy 83 W 7 miles Lansford-The contract for construction from Astech Corporation was presented to the board in the amount of $656,032.57. A motion was made to approve and sign the contract for construction with Astech Corporation by Tonneson, second by Buynak. Roll call vote unanimous. Motion carried.

Kent updated the board on the flex spending applications that were submitted to the Department of Transportation. This funding would be utilized for the Landa road if the county was to receive the funding.

A Certification of Local Match for Bridge Inspection/Load Rating was presented to the board in the amount of $8,777.28. A motion was made to sign the Certification of Local Match from the Department of Transportation in the amount of $8,777.28 by Hiatt, second by Beyer. Roll call vote unanimous. Motion carried.

Ritchie Gimbel, Road Superintendent, attended via phone to discuss the road department activities. Discussion was held about where the donation from the breakfast for County Government Month would be disbursed. The donation for this year’s breakfast will be donated to the Imagination Library and the County Parks.

Kenton Kossan, Bottineau County Chief Deputy, gave an activity update for the Sheriff’s Department.

Commissioner Beyer, notified the board on the Northern Prairie Human Service Zone’s plan that was updated on January 26, 2024 and was approved by the Department of Health and Human Services. The plan start date is April 1, 2024.

Tyler Spomer, with the National Flood Insurance Program and the ND Department of Water Resource, met with the board to discuss the National Flood Insurance Program.

Department Head meeting – Chairman Buynak gave an update on the Commissioner meeting and the department heads gave an update on their office activity.

Seymour Jordan, State’s Attorney, met with the board to discuss his office activity.

Penny Nostdahl and Perry Schoenborn, City of Bottineau, met with the board to discuss Lots 7-8 McArther Addition, City of Bottineau.

Commissioner Buynak discussed the Commissioner Summit that he attended on Wednesday, March 20th, 2024 in Bismarck.

As there were no further business, a motion was made to adjourn the meeting at 12:30pm by Tonneson, second by Hiatt. Motion carried.

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Nathaniel Buynak, Chairman

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Emily Deschamp, Auditor